

# **GARAWAY LOCAL SCHOOLS**

Sugarcreek, Ohio

## **CLASSIFIED POSITION VACANCY ANNOUNCEMENT**

**TITLE:**            **Substitute Aides, Cafeteria Workers, Secretaries, Second Shift Custodians,  
Bus Drivers**

**EDUCATION:** High School Diploma or equivalent

**CERTIFICATION:** Substitute Bus Drivers must be eighteen years of age, of good moral character, must have passed a pre-service bus training course and have qualified by passing an annual physical examination and have acquired a CDL Class B License with SP endorsement. Must complete all State Bureau of Criminal Investigations required.

**SALARY:** All positions pay minimum wage with the exception of custodians and bus drivers. Please contact the Superintendent's office to inquire about the current rate of pay.

**APPLICATION:** Complete a Garaway Job Application and submit BCI&I and FBI fingerprint background check that is less than 12 months old.

### **GARAWAY LOCAL SCHOOLS IS AN EQUAL OPPORTUNITY EMPLOYER.**

It is the policy of the Garaway Local Schools Board of Education that the best-qualified applicant shall be selected for each position without regard to race, color, religion, national origin, age, sex, marital status, political affiliation or disabling conditions. No person shall be denied employment solely because of any impairment, which is related to the ability in activities involved in the position or program for which application is made.

GARAWAY LOCAL SCHOOLS  
 146 DOVER ROAD N.W.  
 SUGARCREEK, OHIO 44681  
 (330) 852-2421

CLASSIFIED EMPLOYMENT APPLICATION

Dear Applicant,

We welcome your application for employment. The Garaway Schools are an equal opportunity employer and as such prohibits discrimination because of race, color, religion, sex or national origin in all employment practices and conditions of employment covered under Title VII of the Civil Rights Act of 1964 and the Equal Employment Opportunity Act of 1972. In addition, we comply with the provisions of Title IX of the Education Amendments of 1972 which means that we do not classify applicants or employees in any way which could adversely affect their employment opportunity because of sex.

Thank you for your interest in the Garaway Schools. Our goal is to employ the best candidate for the position.

Return Application to:  
 Garaway Local Schools  
 ATTN: Dr. James Millet, Superintendent  
 146 Dover Road N.W.  
 Sugarcreek, Ohio 44681

(Type or Print in Ink)			
Applicant's Name		Date	
Address			
City	State	ZIP	
Phone (_____)_____ If unable to contact -leave message at Phone (_____)_____			
<b>Position Applying For</b>			
<input type="checkbox"/> Secretary	<input type="checkbox"/> Bus Driver	<input type="checkbox"/> Food Service	
<input type="checkbox"/> Custodian	<input type="checkbox"/> Assistant Treasurer	<input type="checkbox"/> Aide	
<b>Training</b>			
<u>Institution</u>	<u>Location</u>	<u>Degree/Area of Training</u>	
High School			
Additional Training			
<b>Occupational Data</b>			
List your most recent employment first			
<u>Employer</u>	<u>Dates</u>	<u>Job Description</u>	<u>Supervisor</u>

\* Listing employers gives authorization for reference checks.

References			
Name	Address	Phone	Relationship

Particular interests or talents that compliment your skills needed for this job:

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Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_