

Student Handbook Updates for the 2022-23 School Year

The following changes have been made to our student handbook for the upcoming school year. Please take note and contact Mr. Amicone or Mr. Taggart with any questions.

LLL.Dress and Grooming Policy

Students are expected to be clean, decently attired, well groomed, and dressed in a manner that does not cause undue attention or disruption. Therefore, students shall abide by the following:

1. Skirts, dresses, skorts and shorts are to be worn at appropriate lengths. Short shorts, soffees, bicycle shorts, spandex tights and boxer shorts are not permitted.
2. No holes in pants, jeans, or shorts in inappropriate areas will be permitted. No holes in tops will be permitted. No clothing too thin or sheer to allow seeing undergarments is permitted.
3. Proper footwear is required at all times.
4. Halters, tank tops, tube tops, see-through clothing, sundresses and other low or briefly cut garments are unacceptable. Shirts must start at the base of the neck and extend to the shoulder. (Use the width of three fingers as a guide to help determine what is acceptable.)
5. Bare midriffs are inappropriate. Midriffs must be covered. Shirts must be hemmed around the neck, arms and bottom. Muscle shirts are permitted provided they are not compression fit and are hemmed around the neck and arms.
6. No writing across the seat of the pants will be permitted. Pajamas and tear away pants are unacceptable for the classroom as outer garments.
7. All pants / shorts must be worn above the hips and not be oversized.
8. Inappropriate jewelry will not be permitted. This includes dog collars, key or wallet chains, jewelry that is perceived by the staff as inappropriate, or any other items that may be deemed distracting or dangerous are not permitted.
9. Hairstyles and color are to be neat and appropriate for school
10. Teachers have the right to have students remove their earrings if a question of safety arises.
11. Garments bearing inappropriate messages or insignias are not acceptable.
12. Jackets, overcoats are not permitted to be worn during school hours. They must be kept in school lockers due to safety reasons.
13. Hats or headbands are not worn in the building during school hours.

WW.Semester Exams

All students are required to take semester exams in the core content areas of mathematics, science, ELA, and social studies. In addition, any elective course may incorporate an exam into their course outline. There are no exemptions for students involving our Fall Semester Exams. However, in order for a student to be exempt from Final Exams in the spring of each school year, the student must fulfill all of the following requirements:

1. Miss less than 43 hours (equivalent to 7 days) of school during the entire school year.
2. Not have a discipline issue resulting in a suspension of any sort; in-school or out of school.
3. Not have an UNAUTHORIZED absence.
4. Must have all A's or all A's and 1 B in each specific course.
 - a. For example: if a student has A's in each of the first 3 nine week grading periods, and earned a B on the semester exam; that student does not have to take a final exam in that specific course.
 - b. If a student has all A's with the exception of one C in a 9 week grading period or on the semester exam, that student is required to take a final exam in that specific course.

V. **Electronic Devices / Cell Phones**

Electronic devices such as, but not limited to, laser pointers, pagers and personal stereos are prohibited in school. Therefore, the school is not responsible for stolen items and administrative time may not be spent investigating the disappearance. Electronic devices are not to be in use during school hours or those items may be confiscated. Use of electronic devices during school hours may result in disciplinary action.

Students may be allowed to appropriately use their cellular phones and smart watches while eating lunch in the cafeteria. All academic times, including study halls, cellular phone (smart watch) usage is only permissible from the teacher. Permission may vary from day to day and class to class depending on instructional purpose within each specific class. *Headphone usage follows cellular phone and other electronic device policy. School personnel reserve the right to determine appropriate usage of such devices.*

- **First offense:** Students can pick the phone up at the end of the day from the principal/assistant principal.
- **Second Offense:** The phone will be kept until a parent or guardian picks the phone up from the principal / assistant principal or is kept in the office for 2 school days.
- **Third Offense:** The phone will be kept until a parent or guardian picks the phone up from the principal / assistant principal or is kept in the office for 3 school days and the student will be assigned a Saturday School.
- **From the Fourth Offense on:** The phone will be kept until a parent or guardian picks the phone up from the principal / assistant principal or is kept in the office for 5 school days and the student will be subject to in-school or out of school suspension for insubordination.

In addition, the following are violations of Garaway's Technology Acceptable Use Policy and students engaging in such activities are subject to consequences anywhere from a detention to expulsion from school.

- Posting to Social Media of any sort, while at school, is strictly prohibited.
- Taking pictures and/or videos at school is strictly prohibited unless authorized by a Garaway Staff Member.
- Communicating in a chat room is strictly prohibited.
- Utilizing alternate accounts to communicate or access websites while at school is strictly prohibited.
 - While on Garaway property and during school hours, students are only to use their personalized Garaway student accounts provided by the school.

The administration has the right to look for inappropriate material on confiscated phones. If any questionable material is discovered the proper authorities will be notified. Students may receive disciplinary action for disrupting class. Cell phones are not to be used in the locker room or restrooms at any time.