

CONTINUING CONTRACT ELIGIBILITY

Please review this information on eligibility. If you become eligible for a continuing contract during the life of your multi-year limited contract, you may request to be released from your contract with the understanding that a continuing contract will be issued to you by the Board of Education. The Board, however, may request that you complete your multi-year limited contract before being considered for continuing status. It is your responsibility to give the Board Treasurer written notification that you are or will be eligible to be considered for a continuing contract. This form can serve as that written notification.

Eligibility for continuing contract status is based on two factors, licensure and service:

The **licensure requirement** is met if a teacher (a) holds a professional, permanent, or life certificate (under prior law) or (b) holds a professional educator license (under current law) plus either of the following: (1) if a masters degree was held at the time of initially receiving a certificate or license, six semester hours of graduate coursework in the area of licensure or in an area related to the teaching field since the initial issuance of the certificate or license; or (2) if no masters degree was held at the time of initially receiving a certificate or license, 30 semester hours of coursework in the area of licensure or in an area related to the teaching field since the initial issuance of the certificate or license.

The **service requirement** for continuing contract status requires a teacher to have taught within the district for at least three out of the last five years. This requirement is modified, however, for those teachers who, prior to their employment within the district, had attained continuing contract status in another district. For these teachers, continuing contract eligibility begins after only two years of service within the district and may begin earlier, if the superintendent of schools so recommends.

You are eligible for a continuing contract if you answer YES to questions:

- #1 and #4
- OR #1 and #5
- OR #2 and #4
- OR #2 and #5
- OR #3 and #4
- OR #3 and #5 on the back of this page.

Determination of Eligibility

Circle Answers

1. I hold a professional, permanent, or life certificate. YES NO
If "YES", which one: _____

2. a.) I hold a 5 year license **AND**
b.) My masters degree was held at the time of initially receiving my certificate or license, and I have six (6) semesters hours of graduate coursework in the area of licensure or in an area related to my teaching field since the initial issuance of my certificate or license. YES NO

**If "YES": a.) Date of initial certificate/license was: _____
b.) Date I received my masters degree was: _____
c.) Date I completed at least six (6) semester hours was: _____
d.) I have furnished transcripts for my personnel file to the Treasurer's office: YES NO

OR

3. a.) I hold a 5 year license **AND**
b.) I did not have my masters degree at the time of initially receiving my certificate or license, however, I do have 30 semesters hours of coursework since the initial issuance of my certificate or license. YES NO

**If "YES": a.) Date of initial certificate/license was: _____
b.) Date I received my masters degree was: _____
c.) Date I completed at least 30 semester hours was: _____
d.) I have furnished transcripts for my personnel file to the Treasurer's office: YES NO

4. I have taught at least 3 out of the last 5 years in the Garaway Local Schools. YES NO

OR

5. a.) I attained continuing contract status in another district. (Verification must be attached.) **AND**
b.) I have worked at Garaway Local Schools for at least two (2) years. YES NO

I assert that the above information is true and I am eligible for a Continuing Contract.

Printed Teacher's Name

Teacher's Signature

Date: _____